



"Changing Lives - Enriching Communities"

SUMMER YOUTH JOB TRAINING ACADEMY

"The partnership that "works" for you!"

The **Summer Youth Job Training Academy** (SYJTA), sponsored by the Community Council of Metropolitan Atlanta (CCMA) and the Fulton County Board of Commissioners, under the guidance of the Fulton County Department of Community Development, offers organizations and employers the opportunity to enter into a win-win partnership, by providing employment and/or internship opportunities for *dependable, productive and fully equipped applicants*, 16-24 years of age, who are enrolled in the SYJTA, a supervised job readiness program.

The SYJTA makes summer hiring or internships easy for employers by:

- *Pre-screening* potential trainees to determine *career goals, skill sets, interests and experience levels.*
- *Training* applicants in essential skills, including work ethics, *interpersonal relationships, goal setting, career development, teamwork, customer service, time management, conflict resolution, communication skills, CPR,* and other essential skills needed to excel in the workplace.
- *Providing* selected applicants *internship stipends* for forty hours @ \$15.00 per hour during the first week of employment.
- *Coaching* applicants in *work ethics, quality assurance,* and other job readiness skills.
- *Mentoring* hired employees or interns to encourage *excellence* in job performance.
- *Following-up* with partnership employers/organizations and hired employees/interns to ensure success.

To sign up for this *win-win partnership*, please return the attached form to *Community Council of Metropolitan Atlanta, Post Office Box 92461, Atlanta, GA 30314;* or via email at *info@communitycouncilma.org.* You may also visit us at *www.communitycouncilma.org.* *For additional information, please call us at (404) 935-5859.*

EMPLOYMENT/INTERNSHIP RESPONSE FORM

Company/Organization: _____ Contact Person: _____

Address: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

We are willing to offer Employment Internships to SYTA graduates.

The following opportunities are available (*attach additional sheets, if necessary*):

Position: _____ Wage Rate: _____ Number of Vacancies: _____

Qualifications: _____